

JOB DESCRIPTION	
Job title	Head of Family Ministries
Job purpose	See below
Reporting to	Senior Minister
Key Relationships	Ministerial and Staff Teams, 11-18s, families
Hours of work	37.5 hours per week
Type of contract	Permanent, subject to 6 month review

Background

- Victoria Baptist Church (VBC) is a member of the Baptist Union of Great Britain and is situated in the Old Town area of Eastbourne
- VBC is a community of Christians who live to worship God, to grow in our understanding and experience of God, to share the good news about Jesus Christ and to work for the common good. It is this Christian identity, and VBC's agreed beliefs and values that are the foundation of all we are and do.
- To find out more about VBC please visit our website www.victoriabaptist.org.uk

Purpose of this role

- In co-ordination with the Core Leadership Team and Senior Minister, to have strategic and visionary oversight of youth, children's and family ministries.
- To teach, nurture, disciple, support and encourage young people in their relationship with the Lord Jesus Christ.
- Line management of Children's Worker and large team of volunteers.
- To grow the ministry through outreach and other evangelistic events.
- In co-ordination with the Senior Minister, to provide pastoral care for children, youth and families.

Key responsibilities

- Planning , preparation and delivery of Youth Work programme
- Oversee and support delivery of Children's Work programme
- Recruit, train and support volunteer teams.
- Regularly participate in inspirational regional and national youth events.
- Co-ordinate and deliver engaging All-Age Services
- Develop leadership potential and gifts of young people.

exists to see Jesus Christ honoured in Eastbourne and beyond.

- Social Media coordinator for Family Ministries
- Build co-operative relationships with local church youth groups.
- Effectively manage a budget.
- Maintain and develop good relationships with uniformed organisations (Boys Brigade and Girls Brigade).
- Supporting students
- Outreach to schools

Key Relationships

- Leading and inspiring the volunteers within the team.
- Encouraging, discipling and supporting those you are serving.
- To be an active team member, using gifts and supporting colleagues.

Person Specification

Essential

- To be an evangelical Christian with a firm faith. Baptised as a believer and committed to your faith and continued spiritual growth.
- To have a strong commitment to the vision and values of VBC.
- At least 2 years' experience of working with young people and a passion to help them know more about Jesus and grow in their faith in Him.
- Ability to communicate well with those in your team and those you are serving.
- Proven organisational and leadership skills and the ability to work constructively as a member of a team.
- Excellent interpersonal skills and ability to relate well to a wide range of people both from within and outside the church.
- Excellent presentational skills using media in a safe, responsible and relevant manner
- Willingness to undertake non-youth related work at times and to be reliable.
- Willing to be a committed member of Victoria Baptist Church and play a full part in its life
- An understanding of the issues facing young people today, both within the church and wider society.

Desirable

- Training and /or qualifications in youth work or education
- An understanding of the faith development for young people.
- Good ICT Digital skills
- Experience working with young people with SEND
- Experience working with young people with mental health needs

Key Characteristics

- Creativity
- Empathy
- Respect
- Tact
- Sensitivity
- Self motivation
- Kindness
- Positive attitude
- Inspiring
- Dynamic
- Proactive
- Initiative
- Diligent
- Fruits of the Spirit

Occupational requirement and religious exemption

- It is an occupational requirement of the post holder to be a Christian
- The post holder cannot be a person who is in a same sex marriage or sexual relationship outside marriage.
- The post holder must have legal permission to work in the UK.

Staff Commitment

- All staff are required to display a character, conduct and lifestyle consistent with Biblical standards and to agree to our Ethos Statement.
- Staff are required to attend the regular morning prayer meetings and weekly team meeting.
- All staff are required to ensure that the atmosphere and tone of life in the VBC workplace is of a quality appropriate to a Christian organisation. In their words and actions, staff are expected to ensure they contribute to the required standard of godliness.
- Staff must read the **Staff Handbook** and agree to the code of conduct and the working practices and procedures therein.
- To deal with non-Christians who come into contact with the church with respect and patience at all times.

Additional information:

This job description is intended to provide a broad outline of the key responsibilities only. Staff employed by the church must comply with all relevant legislation & church policies with regards to:

- Confidentiality & information governance
- Safeguarding
- Health and Safety
- Other church policies and procedures

Salary and benefits

- 37.5 hours of work per week, including Sundays and some evenings
- Remuneration of £ 27,400 , accommodation or housing allowance provided
- Starting at 20 days holiday per year plus Bank Holidays (pro rata)

How to apply

- Contact the church office for further information:
helpdesk@victoriabaptist.org.uk or 01323 737974
- Applications to be submitted by 7th February 2025
- Interviews will take place at the end of February 2025